Georgia Institute of Technology
Staff Council General Meeting Minutes

Student Center, Piedmont Room
November 21, 2019
10:00am – 11:30 am

“The Staff Council exists to understand perspectives that are representative of the broad population of staff about matters of institutional importance; and to communicate those perspectives along with advice and suggestions to the Institute President and executive officers at regular intervals.”

Call to Order and Approval of October Minutes
- David Brown called the meeting to order at 10:08am. There was not a quorum to approve the October minutes.

GTHR and Executive Leadership Quarterly Meeting Updates
- David Brown gave an overview of the meeting with President Cabrera, Lynn Durham and Frank Neville. The meeting went well and President Cabrera was very receptive to Staff Council’s initiatives.

Internal Election for 2020 Executive/Leadership Roles
- Existing council members voted for the roles of Chair, Vice-Chair, Secretary and Committee Chairs. Results as follows:
  o Chair - Byron Fitch
  o Vice-Chair - Quinae Ford
  o Secretary – Alex Gutierrez
  o Campus Physical Environment Committee Chair – Juan Archila
  o Compensation & Benefits Committee Chair – Will Jimerson
  o Communications Committee Chair – Chris Walker
  o Employee Engagement Committee Chair – Candice Bovian
  o Health & Well-being Committee Chair – Jon Hart

Bylaws Overview and Revision Committee Outlook
- Wansley Dennis gave an update on the feedback she received for the Bylaws revisions. She only received feedback from one person. She will extend the feedback period to December 2 and resend the Bylaws.

Brief Committee Updates
- Campus Physical Environment
  o Kyle gave an overview of CPE accomplishments for 2019.
- Communications
  o No communications report
• **Compensation and Benefits**
  o Quinae gave an overview of the Compensation and Benefits initiatives: Perks and Programs, Employee Career Development Center (ECDC) and the new parental leave project.

• **Employee Engagement**
  o Candice gave the update on the success of the last Meet and Greet and indicated we will be working with Laura Pusateri to create a larger Employee Appreciation event in the spring. Updated the council on the new potential process for distributing recognition gifts. We are still finalizing the process and workflow.

• **Employee Health and Well-Being**
  o Jon gave an overview of the successes for the Employee Health & Wellbeing committee for 2019 including partnering with Health Initiatives and creating the Wellbeing flextime policy.

**Participation Point Discussion**
- We did not have time to go through the participation point discussion.

Meeting adjourned 11:35am

**December Annual Strategic Planning Meeting**
Thursday, December 5, 2019
Student Center, Peachtree Room
New Members: 9:00am – 3:00pm
All Members: 10:00am – 3:00pm
Student Center, Peachtree Room