“The Staff Council exists to understand perspectives that are representative of the broad population of staff about matters of institutional importance; and to communicate those perspectives along with advice and suggestions to the Institute President and executive officers at regular intervals.”

Welcome/Call to Order
- Birthdays
- New Members
- New Leadership Team

Byron Fitch 10:00 am – 10:05 am

Reflection Exercise:
- Quick Icebreaker question

Byron Fitch 10:05 am – 10:15 am

Approval of October & November meeting minutes

Byron Fitch 10:15 am – 10:20 am

Organizational Discussion
- Technology- Teams, SC Listserv, SharePoint Calendar
- New Member Contact- Complete roster in Teams
- Meeting Dates- leadership and general meetings cadence
- Calendar- Regular Meeting, SC USG Conference, Elections, etc.

Byron Fitch 10:20 am – 10:35 am

USG Staff Council
- Recap of 2020 activities and initiatives
- 2021 Conference- October 7, 8

D. Brown & C. Bovian 10:35 am – 10:50 am

2020 Year- End Review
- 2020 recap
- Committees
- ELT Remarks

Byron & Committee Chairs 10:50 am – 11:50 am

Lunch & Networking

All 11:50 am – 12:30 pm

Governance
- Committee assignments
- Participation
- Bylaws- Parliamentarian role and ad-hoc committee
- Election process

Quinae Ford 12:30 pm – 12:45 pm
<table>
<thead>
<tr>
<th>Event Description</th>
<th>Facilitator(s)</th>
<th>Time</th>
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<tbody>
<tr>
<td>2020 Strategic Planning</td>
<td>Byron Fitch &amp; All</td>
<td>12:45 – 1:45pm</td>
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<tr>
<td>- Start, Stop, Continue</td>
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<td>- Breakouts</td>
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<td>- Report Out</td>
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<td>- Next Steps</td>
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<tr>
<td>Council Recognitions</td>
<td>Byron Fitch &amp; Quinae Ford</td>
<td>1:45pm – 2:00pm</td>
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<td>- Recognition of members rolling off</td>
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<td>- Passing of gavel to 2021 Chair</td>
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<td>- Recognition of 2020 Chair</td>
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<tr>
<td>Adjourn</td>
<td>Byron Fitch</td>
<td>2:00 pm</td>
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