 Call to Order & Introductions
  - Byron Fitch called the meeting to order at 2:05 p.m.
  - Present were Byron Fitch, Quinae, Alex Gutierrez, David Brown, Candice Bovian, Juan Archila, Jon Hart, Will Jimerson, Jassen Ceci, Jeffery Bridges, Rusty Taylor, Laura Pusateri, Cara-Joy Wong, Nannette Dooley and GTPD Captain Carla Cook.
  - Not present were Lizzie Millman, Joscelyn Cooper, David Bamburowski, Jonathan Etress, Sterling Dunkley, Chris Walker and Mir Mohammad.
  - Guests: ERP Stacey Johnson, Gabriel Gaston and Gerald Jobe

 Approval of January 2020 minutes
  - January meeting minutes were not approved. We did not have quorum for voting.

 Georgia Tech Updates
  - New AVP A&F, Kelly Fox- SC Leadership met with her 2 weeks ago and she is excited to work with SC. We will be scheduling quarterly meetings with her in the next month or so.
  - OneUSG presented during the beginning of the meeting today. They are located at 811 Marietta also at the ERP building, 755 Marietta Street. If you have further questions you can contact them at erp.readiness@gatech.edu. They can go to your department to do ad-hoc training if you need it.
  - Institute Strategic plan Phase II are currently finalizing themes and will be creating working groups for the visioning themes for you to apply. Email communication will be sent out today.
  - Cara- Joy- Finalizing a search committee for the Provost search. The position is slated to start in the fall.
  - Presentations for the Dean of Ivan Allan College are now underway. Kay Husbands-Fealing, the current Chair for the School of Public Policy is one of the candidates.
  - Search for Chief Audit Executive is still in progress. Byron is serving on the committee and 35 candidates have now applied.

  - Staff Awards Nominations (Candice Bovian and Laura Pusateri):
    o The deadline is March 2, 2020 to apply.
    o Some of the staff awards no longer have a monetary value and other award categories have increased monetary value.
    o Other award categories will increase monetary value.
    o Luncheon will be held April 24.
- GTPD- Captain Carla Cook-Armed robbery near Biltmore Place, Tech Square. Attempted armed robbery 5th & Williams St. Armed robbery at Rocky Mountain restaurant. Sudden snatching of a cell phone in Barnes & Nobles. 4 burglaries on campus.

**USG Staff Council Updates**
Candice Bovian & David Brown
- Candice, David and Byron attend the quarterly USG Staff Council meeting Middle Georgia State University in Macon.
- USG SC Conference 2020 will be held October 8-9, 2020 at Fort Valley
- Top 5 concerns for USG SC:
  - Well Being programs
  - Using TAP for dependents & expansion to technical skills certificates
  - Benefits changes
  - Professional development and career pathing
  - Bereavement leave
- Review in more detail the top 5 concerns in Teams SC Resource channel under the USG Staff Council file.

**OneUSG Updates**
Jerry Jobe, Stacy Johnson and Gabrielle Gaston
- Please reference PowerPoint presentation in Teams in the SC Resource Channel under the file, Guest presentations for SC meetings.

**Bylaws/Voting**
Quinae Ford
- SC Executive Leadership would like to appoint Joscelyn Cooper to fill a vacant seat at SC. A virtual vote will be sent out in Teams next week.
- Review other recommendations in Teams highlighted in yellow in the Bylaws.

**Staff Council Member Participation**
Byron Fitch
- Would like all of us to keep in mind we were all elected, and we should do our part in participate.
- Review Appendix A in the bylaws for hours you can accrue to satisfy your commitment.
- A minimum of 5 hours for council members and a minimum of 7 hours for executive leadership per month.
- Participation Tracker has been implemented in Teams to keep track of each council member’s outreach hours.

**Committee Updates**

**Communications (Chris Walker)**
- Not present at today’s meeting.

**Campus Physical Environment (Juan Archila)**
- Committee met last week of January. Will meet last Tuesday of every month moving forward.
- Continuing to work with Design and Construction, Space & Planning and Landscaping Services.
- Led a creative & reflective exercise using a whiteboard with his committee. Good ideas out of it
- Creating a survey specifically for campus survey environment.
- Bike racks have been deployed 575 14th Street and received a request from the Catholic center for one.

**Compensation and Benefits (Will Jimerson)**
- Committee meeting next Thursday morning
- Re-strategizing parental leave, family leave and to meet with USG with a small group from GT.
- Juanita Hicks, Vice Chancellor of HR (USG) mentioned that paid parental leave is not a current priority due to overarching budget constraints.
- Working on ECDC, Employee Career Development Center, modify duty policy for facilities employees. Perks & Programs.
Employee Engagement (Candice Bovian)
- Committee met February 11.
- GT Employee appreciation event will be held tentatively the week of May 11 or the 18th.
- Working on Inform Series ideas for April and the rest of the calendar year.
- Working on Strap update policy phase two.

Employee Health and Well Being (Jonathan Hart)
- He is still working on the Well Being flex time policy and will be meeting with GTHR Dr. Harrington on it.
- Obtained a group committee photo.
- USG Wellness Challenge: Appalachian Trail began on Monday
- USG Virgin Pulse began February 2. Spread the word to join.

Other discussions
- Carly Bloomingdale- Student Center’s last event on April 27 a 12-hour last event of everything since it will be closed permanently. GT SC is invited to participate.

Reminders
- Alex- Please sign up for any open slots for tabling at NEE and Staff Council office hours. Remind your committee member if they would like to assist a SC member with NEE.
- Candice- Remaining February gifts to be picked up after our meeting,
  Slight change of territories. Some buildings were not assigned, so territories slightly revised and expanded. If you are not sure, there are maps in Teams.

Meeting adjourned 3:30 p.m.

Next meeting- Campus Recreation Center, Large conference room 231
Thursday, March 19, 2020
2:00 p.m. – 3:30 p.m.