Call to Order & Introductions
- Byron Fitch called the meeting to order at 2:05 p.m.
- Present were Byron Fitch, Quinae Ford, Alex Gutierrez, David Brown, Candice Bovian, Juan Archila, Jon Hart, Will Jimerson, Jeffery Bridges, Rusty Taylor, Michael Williams, Carley Bloomingdale, Lizzie Millman, Joscelyn Cooper, David Bamburowski, Jonathan Etress, Sterling Dunkley, Chris Walker, Eric Sembrat, Mir Mohammad and Cara-Joy Wong.

Approval of February 2020 minutes
- February meeting minutes were approved.

Georgia Tech Updates
- Coronavirus – campus is preparing to shut down and convert to online learning for students. For latest updates (click here).
- OneUSG – launch is still set for March 22 and subsequent training being offered online (click here) for more details.
- Institute Strategic Plan (Phase 2) – 6 working groups kicked off sessions this past week, please visit (click here) for more details and to stay up-to-date on the latest.
- Executive Searches
  - Provost – search committee was announced last week (click here) for more details.
  - Library Dean – 4 finalists have been named (click here) for more details.
  - Chief Audit Executive – pool has been narrowed down to 10 candidates and final interviews will take place during the week of March 20th.
- Staff Awards – luncheon will be postponed to the fall.
- PTS- Alex- Gutierrez- If you are telecommuting because of the Coronavirus, you are able to return your parking permit for a prorated refund before or by March 31, 2020.

USG Staff Council Updates
Candice Bovian
- Chair Elect, Treasurer and Secretary nominations for USG SC deadline will be Friday, March 20, 2020

Health & Wellbeing Tips
Candice Bovian
• Candice & Laura working on a document to share resources on how to remain engaged virtually and take care of your wellbeing in conjunction with EAP Services. Waiting to be approved from USG to be released to the GT community.
• For wellbeing telecommuting tips (Click here).

Staff Council Roadshows
Quinae Ford
• Slated dates for SC Roadshows are April, May, June & August.
• April 17 was scheduled but it was canceled due to the Coronavirus.
• Exhibition Hall will be opened August 2020 will try also as a possible location.
• August will be at GTPD.
• June will be held at a facilities location but still pending.
• Premise of the “Roadshows” is to visit central locations across campus to introduce staff to members of Staff Council, learn about initiatives, and solicit input via a survey.

Committee Updates
Employee Engagement (Candice Bovian & Jocelynn Cooper)
• Employee Appreciation event was postponed until the fall 2020.
• STRAP policy will be updated and sent to executive leaderships for guidance and approval.
• Inform GT Series- partnership with ERG-GRIOT on May 6 on helping “You on your career at GT”. Staff Council will be there manning the resource table.
• Joscelyn - gift distribution for March will picked up and distributed in April along with the April gifts.
• An analyst pulled February 2018 dates for 1-year gifts as opposed to 2019.
• Went through the delivery procedures in Teams under the Gift Report Folder.

Compensation and Benefits (Will Jimerson)
• Perks and programs- formalize and enhance working with GTHR and Legal Affairs
• Family leave- due to Coronavirus we will have to wait to see how this progress on a federal level.
• Employee Career Development & Center- update meeting will happen Friday, March 20. Working to update the strategic plan to start this as a program in collaboration with Talent Acquisition, Compensation and Workplace Learning & Professional Development and working towards a physical center.

Communications (Chris Walker)
• Research and survey from staff. Received almost 200 responses. Results will be emailed out to the SC
• SC March newsletter will be sent out tomorrow with updates on the Coronavirus and GTHR updates.
• Virtual “Office Hours” will replace office appointments for SC

Employee Health and Well Being (Jonathan Hart)
• Flex time policy- will touch base with his committee next week to wrap up and then send to Kim Harrington for final approval and vetting.

Campus Physical Environment (Juan Archila)
• Met with the committee February 25 which included Jason Gregory from CPSM.
• Reviewed official GT Master Plan which encompasses 1 to 20 years from now.
• Projects discussed - dangerous intersections, accessibility and connectivity for campus like 3rd St. tunnel and the Beltline.
• Next committee meeting will be virtual on March 31.

Reminders
• Byron- modified schedule for “Office hours” for April.
• Track your participation hours. We understand it will be fewer opportunities for this month due to the Coronavirus implications.
Meeting adjourned 3:00 p.m.

Location (TBD)
Thursday, April 16, 2020
2:00 p.m. – 3:30 p.m.