Georgia Institute of Technology
Staff Council General Meeting Minutes

BlueJeans
Augst 20, 2020
2:00 p.m. – 3:00 p.m.

“The Staff Council exists to understand perspectives that are representative of the broad population of staff about matters of institutional importance, and to communicate those perspectives along with advice and suggestions to the Institute President and executive officers at regular intervals.”

Call to Order & Introductions
- Byron Fitch called the meeting to order at 2:05 p.m.
- Present: Byron Fitch, Alex Gutierrez, David Brown, Candice Bovian, Juan Archila, Jonathan Hart, Will Jimerson, Rusty Taylor, David Bamburowski, Jonathan Etress, Sterling Dunkley, Eric Sembrat, Stacy Buchman, Laura Pusateri and Nannette Dooley.
- Not present: Quinae Ford, Chris Walker, Michael Williams, Joscelyn Cooper, Kennard McGill and Captain Carla Cook-GTPD
- Guests: Mitsuko Ito

Approval of July 2020 minutes
- July meeting minutes were approved.

Health & Wellness Presentation
- The Art of “Tapping” EFT by Mitsuko Ito.
  - For a team building opportunity, contact her at mitsuko.ito@ece.gatech.edu

Campus Pulse
- Town Hall event feedback
  - SC Town Hall over 1,400 plus attended- Any feedback from general council?
  - Eric Sembrat- great for attendees to have an opportunity to be heard.
  - A lot of questions about teleworking. Very informative.
  - Candice Bovian- a lot of questions about COVID-19 and coming back to work. Only down side we didn’t have enough time to answer all the questions.
  - Juan Archila- Good to include others outside of A&F to join since they are still staff.
  - Juan Archila- Technology was not the best with the town hall especially with President Cabrera in and out.
  - Alex Gutierrez- many parking questions in the chat.
  - Candice will consolidate the questions into a Q&A and post on the SC website.
  - Byron Fitch- Michael Haggerty ask perhaps hosting more staff council town halls. Maybe every month on certain topics due to the overwhelming number of participants.
  - Mitsoko Ito- Possible future topics for a town hall can be about testing results COVID-19, How are GT community are doing.
  - Russel Taylor- How to use CRC, the Ferst center, student center and other locations on campus.
  - David Bamburowski - Possible topic about COVID-19 Research testing at GT.
  - Mitsoko Ito - difficulty on taking SAT or ACT, how does it affect student enrollment at GT.
USG Staff Council Updates
David Brown

- Next Board of Regions meeting will be coming up as USG quarterly meeting. Last week was a routine about health and well-being initiatives credits in by September 30, 2020.
- Initiative going on now, USG Step Challenge.
- All universities are in the same boat in regards to the pandemic. Best practice in health and safety.

Committee Updates

Campus Physical Environment (Juan Archila)
- Safety Survey results from Chris walker- 66% of respondents did not know what they do or who they are.
- Different categories in each subcommittee-Safety & Security, Campus access, and Sustainability. All information dominated about COVID-19.
- Questions and concerns on tables, food trucks, and safety protocols.
- Next meeting is next week and we’ll zero in on each committee.

Employee Engagement (Candice Bovian & Joscelyn Cooper)
- Staff Employee-engagement- met last week about photo collage holding a word will create statement and send it to Leadership and IC will help with this project. Then well work with thank you video next week.
- Appreciation Staff event will be held on October 1. We still working will other department for approval.
- Joselyn Cooper sent out poll on dates to help assemble for gifts- 1st 2 weeks of September.
- Any coupons that they have expired this year and will see if it can be extended.
- If you can take time to help out with this assembly, this can be counted toward credit towards participation tracker hours.

Compensation & Benefits (Will Jimerson)
- Working with faculty benefits committee and Candice on k-12.
- TEAMS group for parents on campus.
- Forming a more formal partnership with GTHR - goals and mission of this committee.
- RFP compensations and structure coming out soon and will be seeking a dedicated SC representative to be part of this group to work with Kevin Merkle.
- ECDC- waiting for GTHR on a dedicated partner/champion to help with this effort.
- Finalized the ECDC survey and awaiting final review before it is sent out.
- Candice Bovian- Perks & Programs page, new vendors have been updated and added to the page.

Health and Well Being (Jonathan Hart)
- Well-being Flex Time Initiative - still working with Brandon Gibbons to move forward with approvals from GT’s Executive Team and Kelly Cross. I will have more information pertaining to an update for our next virtual meeting in September. It’s still my hope that this initiative is rolled out and introduced to the campus in December.
- Health Fair - Health Initiatives and HR are still trying to figure out the logistics as in when to hold the benefits and health fare.
- HR may do a pilot run with the benefits fair this fall to see how it all pans out and then we will see how a virtual fair of that size works or does not work and then the Employee Health Fair may not take place until the Spring.
- The Fall College Tour Challenge starts on today. Here’s how: Go to the team challenge page!

Communications (Chris Walker, Eric Sembrat & Stacy Buchman)
- We had a communications committee meeting and went through the development website to discuss as a group the best approach for content updates.
- Created an excel website audit sheet, where committee members will volunteer which pages to coordinate content and image edits (located on Teams).
- July newsletter was the town hall announcement, plus additional ad-hoc emails for Buzzin back to school, grad hiring, and freshman move-in.
- Daily Digest article about the Town Hall was published.
Committee members to volunteer which pages to work on with the website.
August newsletter – ECDC survey with Will Jimerson.

Reminders
Alex Gutierrez
- Participation Tracker - Please log in the tracker immediately to prevent cramming at the end of the month.
- Virtual office hours - there is one SC general council member slot available for August 24. The month of September is now available to sign up.
- Upcoming meetings - continuing virtual meetings until further notice. If you are not able to attend, notify Alex, Byron or Quinae.

Meeting adjourned 3:00 p.m.

Next meeting: Location (TBD)
Thursday, September 17, 2020
2:00 p.m. – 3:00 p.m.